Spring 2027 Operator 1 Shift Pick

Due: ***Monday December 7th @ 9am*** **Return to: Scheduling & Planning Coordinator**

Complete Both Sides: **- Enter your information and shift picks on this page.**
- Enter your weekly availability on the reverse.

Name:_____ **Employee #:**_____

Phone #:_____ **Seniority #:**_____

Weekly Hours Minimum: _____ *(9 Min)* **Maximum:** _____ *(29 Max)* ***Total Hrs:***_____

Driving Preference (Check 1): ☐**Bus Only** ☐**Bus + Access*** ☐**Bus + Christiansburg*** ☐**Any Combination***

**Access/Christiansburg shifts may run through Full and Reduced Service until August 2027.*

Round	Days/Shifts/Times	Routes Preferred (In Order)	Shift Start/End Preferences Other Notes	OFFICE USE *Shifts Assigned*
Example	Monday / C Shift / 12:30-3:45pm	PHD,CAS,HWC	Start/End on Campus	75C Monday
Round 1	**- Must include *AT LEAST 1* *Campus route - BMR, CAS, CRC, or HXP***			
	- *NO MORE THAN* *three B or three C Shifts.*			
Pick 1				
Pick 2				
Pick 3				
Round 2	***- Can Include Any Shifts***			
Pick 4				
Pick 5				
Round 3	***- Can Include Any Shifts***			
Pick 6				
Pick 7				
Round 4	***- Can Include Any Shifts***			
Pick 8				
Pick 9				
FREE	***- Monday-Friday F and/or Saturday-Sunday N & O Shifts ONLY***			
Free Pick				
Free Pick				

Please box In, mark or shade times when you ARE AVAILABLE to work.

Mark your availability to reflect at least 2x of your minimum desired hours (ex. 9x2=18).

Note: We will assume you are NOT AVAILABLE for anything left blank.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	6:15 AM	6:15 AM	6:15 AM	6:15 AM	6:15 AM	
	6:30 AM 6:45 AM	6:30 AM 6:45 AM	6:30 AM 6:45 AM	6:30 AM 6:45 AM	6:30 AM 6:45 AM	
	7:00 AM	7:00 AM	7:00 AM	7:00 AM	7:00 AM	
	7:30 AM	7:30 AM	7:30 AM	7:30 AM	7:30 AM	
	8:00 AM	8:00 AM	8:00 AM	8:00 AM	8:00 AM	
	8:30 AM	8:30 AM	8:30 AM	8:30 AM	8:30 AM	
9:00 AM	9:00 AM	9:00 AM	9:00 AM	9:00 AM	9:00 AM	9:00 AM
9:30 AM	9:30 AM 9:45 AM	9:30 AM 9:45 AM	9:30 AM 9:45 AM	9:30 AM 9:45 AM	9:30 AM 9:45 AM	9:30 AM
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12:30 AM	12:30 AM	12:30 AM	12:30 AM	12:30 AM	12:30 AM	12:30 AM
1:00 AM 1:15 AM	1:00 AM 1:15 AM	1:00 AM 1:15 AM	1:00 AM 1:15 AM	1:00 AM 1:15 AM	1:00 AM	1:00 AM
					1:30 AM	1:30 AM
					2:00 AM	2:00 AM
					2:30 AM	2:30 AM
					3:00 AM 3:15 AM	3:00 AM 3:15 AM

Name:_____

Seniority #:_____ Date:_____